POWER FINANCE CORPORATION LTD.
(A Govt. of India Undertaking)
Urjanidhi 1, Barakhamba Lane, Connaught Place, New Delhi-110001

Date: 22nd December, 2015

Subject: Minutes of review Meeting on progress of IPDS works of Varanasi, held on 21st December, 2015 at PFC, Delhi

A copy of the minutes of the review meeting chaired by ED (IPDS), PFC on progress of IPDS works of Varanasi held on 21st December, 2015 at PFC, Delhi is attached herewith for information and necessary action.

(S. P. Singh)
Dy. General Manager-IPDS
Power Finance Corpn. Ltd.

Copy for kind information to:

1. Dr. Arun Kumar Verma, IFS, JS (Distribution), Ministry of Power, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
2. CMD, Power Finance Corporation Ltd.
3. CMD, Power Grid Corporation of India Ltd., Saudamini, Plot No.2, Sector-29, Gurgaon-122001 (Haryana)
4. MD, PuVVNL, Hydel Colony, Bhikari pur, Post DLW, Varanasi-221004

For necessary action:

1. Sh. B.P. Cantayat, ED (PGCIL)
2. S. K. Palit, AGM – PGCIL, Saudamini, Plot No.2, Sector-29, Gurgaon-122001 (Haryana)
3. AGM (IPDS)-PFC & N.O. (UP)
4. Sh. Manish Mantri, Vice President (EPC), KEI, D10, Okhla Industrial area, Phase-1, New Delhi-110020
Minutes of review meeting chaired by ED, IPDS on progress of IPDS works in Varanasi held on 21st December '2016 at PFC, Delhi.

A meeting was convened by ED, IPDS to review the progress of IPDS works in Varanasi with PGCIL and M/s KEI. List of participants annexed:

ED (IPDS) welcomed the participants and emphasized that the project is very prestigious and is to be completed strictly within 365 days. ED (IPDS) enquired about credentials and experience of M/s KEI. M/s KEI informed about their corporate profile since 1980's and informed that till date they have laid around 1500 Km of underground cables and currently working in Mathura.

ED (IPDS) also informed that any delay in commencement may adversely affect subsequent activity and thus needs to be expedited immediately. The following issues were discussed and finalized:

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Issue</th>
<th>Timeline</th>
<th>Action by</th>
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<tr>
<td>1.</td>
<td>Signing of Agreement between PGCIL and KEI. ED (IPDS) expressed concern over delay in signing of agreement by PGCIL. ED (IPDS) also advised that following shall also be part of the agreement: a) List of latest tools/equipment/machines to be deployed for the project b) Details of Manpower to be deployed for the project (including specialist in project management)</td>
<td>24th Dec 2015</td>
<td>PGCIL &amp; KEI</td>
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<td>2.</td>
<td>Submission of detailed PERT chart and Dashboard of the project for completion in 365 days using latest project management techniques.</td>
<td>29th Dec 2015</td>
<td>KEI</td>
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<td>3.</td>
<td>PGCIL and KEI to take essential Safety measures while executing the project including excavation work.</td>
<td>Regular basis</td>
<td>PGCIL &amp; KEI</td>
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<td>4.</td>
<td>PGCIL and KEI to consider best practices adopted internationally in project execution for laying of Underground cabling &amp; project management.</td>
<td>Regular basis</td>
<td>PGCIL &amp; KEI</td>
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<td>5.</td>
<td>Providing GIS based asset mapping and consumer indexing survey maps to KEI form PUVVNLI.</td>
<td>31st Dec 2015</td>
<td>PFC &amp; PGCIL</td>
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<td>6.</td>
<td>Coordination with VMC/VDA for roads restoration</td>
<td>Regular basis</td>
<td>PGCIL</td>
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<td>7.</td>
<td>Use of compaction machines for road restoration</td>
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<td>KEI</td>
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<td>8.</td>
<td>M/s KEI to suitably inform public about start of road digging/ moleing/ HDD work, provide R.W., and expected time for completion of work in that area before taking up the work. While taking up any digging work for U.G. cabling in a particular area, cable laying work along with road finishing work should be completed within 15 days.</td>
<td>Regular basis</td>
<td>KEI</td>
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<td>9.</td>
<td>ED (IPDS) advised that designated Executives from PGCIL and KEI to be regularly available at site and details of deployment be informed to PFC and PUVVNLI.</td>
<td>Regular basis</td>
<td>PGCIL &amp; KEI</td>
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The above were agreed by PGCIL and KEI and assured PFC to adhere timelines/commitments given. Meeting ended with thanks to chair.
PFC:
1. Ms. Radhika Jha IAS, ED(IPDS)
2. Sh. Arun Kumar, AGM(Tech)-IPDS
4. Sh. B.P. Singh, DGM-IPDS
5. Sh. Ashok Rathor, Sr. Manager-IPDS

PGCIL:
1. Sh. S. K. Palit, AGM
2. Sh. Sudhakar Gupta, DGM

KEI:
1. Sh. Manish Mantri, Vice President (EPC)
2. Sh. Divijaj Gupta, (Corporate affairs)
3. Sh. Atif Khan, Dy. Manager (EPC/EHV)
4. Sh. Pushkar Gupta, Dy. Manager (EPC)
5. Sh. Dhananjay Pandey, Project Manager (EPC)