To
All MDs'CMDs' of Discoms/ Heads of Power Deptts.
(As per list enclosed)


Madam/ Sir,

As you are kindly aware that PFC is releasing funds to beneficiary Utilities under IPDS/ R-APDRP through PFMS as per IPDS guidelines and Utilities are required to ensure that all payments upto Vendor level are released through PFMS only and file expenditure details in the PFMS under IPDS/ R-APDRP. So far, beneficiary Utilities are submitting Utilization Certificates, against the fund released to them, in GFR-12A (for IPDS) or 12B (for R-APDRP) in hard copies as per GFR rules. Now, Pay & Accounts Office, Ministry of Power (MoP) has informed that the module for submission of Utilization Certificates (UCs) by beneficiary Utilities through PFMS has been enabled. PAO, MoP vide its letter dated 20.12.2017 has also informed that no funds shall be disbursed to beneficiary Utilities in future without uploading the UCs/ unspent balances in PFMS portal.

In view of the above, you are requested to ensure submission of year-wise UCs/ unspent balances through module enabled on PFMS portal, on priority, under intimation to PFC. Utilities are also requested to continue submitting original hard copies of UCs, as well. The process flow for uploading the UCs in PFMS portal is attached at Annexure-I.

Moreover, you may also contact the PFMS help desk located at Pay & Accounts Office, Ministry of Power on power.itcell@gmail.com, which is a dedicated IT cell to facilitate users in day-to-day troubleshooting wrt PFMS implementation in addition to Central help desk of PFMS on helpdesk-pfms@gov.in.

Thanking you,

Yours faithfully,

(Subir Saha)
GM (IPDS)

Encl.: As above

Copy for information to:
1. Controller of Accounts, Office of CCA (Power)
   IT Cell, 9th Floor, Sewa Bhawan, RK Puram, New Delhi-110066
2. Shri G. Swan Za Lian, Under Secretary to GOL
   Ministry of Power, Shram Shakti Bhavan, Rafi Marg, New Delhi-110001
Government of India
Pay & Accounts Office (Sectt.)
Ministry of Power
8th Floor, Sewa Bhawan
R.K.Puram, New Delhi – 110066

No. CCA-Power/Loan/Bill/Return Memo/2017-18/951-953 20.12.2017

To

DDO (Cash)
M/o Power
Shram Shakti Bhawan
New Delhi

Sub: Uploading the Utilization Certificate (UCs) and Unspent Balances in PFMS Portal (EAT Module) – Reg.

Sirs

1. It is stated that this office is passing the Bill No. A-79, dated 21.11.2017 amounting to Rs. 29,16,00,000/- on account of “Loans & Advances” as a special case to avoid delay. However, bills presented in future without uploading the Utilization Certificate/ Unspent Balances in PFMS Portal (EAT Module) shall not be entertained and will be returned. In this connection, the Competent Authority stated that “It may be seen there is no mention about the unspent balances lying with Discom released by Power Finance Corporation (PFC). PFC may be instructed to check it up with Discom and reconcile with PFMS report.”

2. Further, the amount of unspent balance, if any available with DISCOM/Lower agencies and sub agencies may be intimated along with the bill(s) to this office for passing the bill.

3. The above instruction point no. 2 may also be noted for further compliance to avoid unnecessary delay in payment.

This issues with the approval of Chief Controller of Accounts, Ministry of Power.

Encls: As above

Sr. Accounts Officer

Copy to

1. Mr. G. Swan Za Lian, Under Secretary (IPDS/APRDP), Ministry of Power, Shram Shakti Bhawan, New Delhi for compliance.

2. Mr Subir Shah, General Manager (IPDS), Power Finance Corporation Limited. “Urjanidhi”, 1, Barakhamba Lane, Cannaught Place, New Delhi-110 001 for compliance.
1. Login by the Implementing Agency/Autonomous Body

Step-I

Click 'Add New UC'. Select: Scheme and Financial Year. Then search. The due UC will appear sanction wise below in the grid. Tick the box and then fill the relevant fields. Then Click Add button on extreme right end. The information will appear in the respective field below. If every field has been filled properly then click 'Submit button'.

Step-II

Go to Utilization Certificate > Generate/Upload GFR 19. Check Generate Form GFR 19. Then select Number of Signatory from drop down menu. Check relevant field given there under. Finally click Generate GFR 19 button. The UC will be generated in pdf format. Take a print out and put signature of competent authority. If number of signatory has been selected as more than one i.e. 2 or 3 then that number of officers has to put signature on the UC (pdf
format. Thereafter the user needs to scan that signed copy of UCs and upload the same. The steps for uploading UCs are as below:


Note: the pdf file upto 500 KB is allowed in the system for uploading GFR Form 19. The user must take care of this aspect while scanning the signed GFR 19. It is suggested that user may use customize facilities for scanning and drag the button to cover only printed area of signed GFR-19.

Step-III

The GFR Form-19 is uploaded as explained above will appear for approve. The steps for approving the uploaded GFR Form 19 are as below:

Go to Utilization Certificate > Approve. The uploaded signed GFR 19 will appear there. Click on the (+) sign. The data will appear below. Tick the box on the left side. Finally click approve button given below.

The UCs submitted as explained above will appear the Programme Division level in the Ministry.
<table>
<thead>
<tr>
<th>No.</th>
<th>Utility &amp; Address</th>
</tr>
</thead>
</table>
| 1   | Chairman & Managing Director  
     | AP Southern Power Dist. Co. Ltd.  
     | Srinivasa Kalyana Mandampam Backside,  
     | Tirucheranoor Road, Kesvayana Gunta,  
     | Thirupathi – 517 501 |
| 2   | Chairman & Managing Director  
     | AP East Power Dist. Co. Ltd.  
     | P&T Colony, Near Gurudwara Junction,  
     | Seethammadhara  
     | Vishakapatnam – 530013 |
| 3   | Chairman & Managing Director  
     | Northern Power Dist. Co. of Telangana Ltd.  
     | House No. 2-5-31/2  
     | Vidyut Bhawan, Nekkalagutta,  
     | Hanamkonda  
     | Warangal – 506 001 |
| 4   | Chairman & Managing Director  
     | Southern Power Dist. Co. of Telangana Ltd.  
     | 6-1-50 Mint Compound,  
     | Hyderabad-500063 |
| 5   | Managing Director  
     | Assam Power Distribution Co. Ltd.  
     | Bijuldi Bhawan  
     | IV Floor, Paltan Bazar  
     | Guwahati-781 001 |
| 6   | Managing Director  
     | North Bihar Power Distribution Company Ltd.  
     | Vidyut Bhawan, Bailey Road  
     | Patna-800 021 |
| 7   | Managing Director  
     | South Bihar Power Distribution Company Ltd.  
     | Vidyut Bhawan, Bailey Road  
     | Patna-800 021 |
| 8   | Managing Director  
     | Chhattisgarh State Power Distribution Co. Ltd.  
     | Danganiya, P.O. Sunder Nagar,  
     | Raipur-452013 |
| 9   | Managing Director  
     | Paschim Gujarat Vidyut Co. Ltd.  
     | Nana Mava Main Road,  
     | Laxminagar, Rajkot-360004 |
| 10  | Managing Director  
     | Uttar Gujarat Vidyut Company Ltd.  
     | Visnagar Road,  
     | Mehsana-384001(Gujarat) |
| 11  | Managing Director  
     | Madhya Gujarat Vidyut Co. Ltd.  
     | Vidyut Bhawan,  
     | Race Course Road  
     | Vadodara – 390 007 |
| 12  | Managing Director  
     | Dakshin Gujarat Vidyut Company Ltd.  
     | Nana Varachha Road,  
     | Near Gajjar Petrol Pump,  
     | Kapodara, Surat-395006 |
| 13  | Chairman & Managing Director  
     | Dakshin Haryana Vidiyut Vidyut Nigam Ltd.  
     | Vidyut Sadan, Vidyut Nagar  
     | Hisar-125 025 |
| 14 | Chairman & Managing Director  
Uttar Haryana Biji Vitran Nigam Ltd.  
C-16, Vidhyut Sadan, Sec. 6  
| 15 | Managing Director  
Himachal Pradesh State Electy Board Ltd.,  
Vidyut Bhawan,  
Shimla-171004. |
| 16 | Secretary (Power)  
Power Development Deptt.  
Government of J&K  
Civil Secretariat,  
Jammu-180001. |
| 17 | Managing Director  
Jharkhand Biji Vitran Nigam Ltd.,  
HEC Engineering Building,  
P.O. DHURWA, Ranchi  
Jharkhand – 834 004. |
| 18 | Managing Director  
Bangalore Electy. Supply Co. Ltd.  
Corporate Office, K.R. Circle  
Dr. Ambedkar Veedi  
Bangalore – 560 001. |
| 19 | Managing Director  
Mangalore Electricity Supply Corp.,  
Corporate Office,  
Paradigm Plaza, 5th floor,  
AB Shetty Circle,  
Mangalore-575 001 |
| 20 | Managing Director  
Hubli Electricity Supply Co. Ltd. (HESCOM),  
Corporate Office, P.B. Road, Navnagar, Hubli,  
Hubli – 580 025. |
| 21 | Managing Director  
Gulbarga Electricity Supply Co. Ltd.,  
Corporate Office, Main Road  
Gulbarga-585 102. (Karnataka) |
| 22 | Managing Director  
Chamudeshwari Electric Supply Corp. Ltd.  
No. 927, Ll Avenue Commercial Complex  
New Kantharaja Road, Saraswanthipuram  
Mysore-570 009. |
| 23 | Chairman and Mg. Director  
Kerala State Electricity Board Ltd.,  
Vaidyuthi Bhavanam  
P.B. No. 5048 Pattom  
Thiruvananthapuram – 695 004 |
| 24 | Deputy Chairman,  
Cochin Port Trust  
Willingdon Island  
Cochin-682009 |
| 25 | Managing Director  
M.P. Purvi Kshetra Vidyut Vitran Co. Ltd.,  
Shakti Bhawan,  
Vidyut Nagar,  
Isbelpur – 482 008. |
| 26 | Managing Director  
M.P. Paschim Kshetra Vitran Co. Ltd.,  
Polo Grounds,  
Indore – 452 003. |
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>27</td>
<td>Managing Director</td>
<td>M.P. Madhya Kshetra Vidyut Vitrans Co. Ltd., Bilai Nagar Colony, Govindpura, Bhopal - 462 023.</td>
</tr>
<tr>
<td>28</td>
<td>Chairman &amp; Managing Director</td>
<td>Maharashtra State Electricity Dist. Co. Ltd. 5th floor, Prakashgadh, Plot No. G9 Station Road, Bandra (E) Mumbai-400 051.</td>
</tr>
<tr>
<td>31</td>
<td>Managing Director</td>
<td>Jodhpur Vidyut Vitrans Nigam Ltd. Vidyut Bhawan, Jodhpur, Jodhpur - 302 005.</td>
</tr>
<tr>
<td>32</td>
<td>Managing Director,</td>
<td>Jodhpur Vidyut Vitrans Nigam Ltd., New Power House, Industrial Area Jodhpur - 342 003.</td>
</tr>
<tr>
<td>33</td>
<td>Managing Director</td>
<td>Ajmer Vidyut Vitrans Nigam Ltd. Vidyut Bhawan, Pancheel, Makarwalla Road, Ajmer</td>
</tr>
<tr>
<td>34</td>
<td>PCE cum Secretary</td>
<td>Energy &amp; Power Department Govt. of Sikkim, Power Secretariat Building, Kazl Road Gangtok-737101.</td>
</tr>
<tr>
<td>35</td>
<td>Chairman &amp; Managing Director</td>
<td>Tamil Nadu Generation &amp; Distribution Corporation (TANGEDCO), N.L.P.K.R.R, Masligai 800 Electricity Avenue, Anna Salai, Chennai - 600 002.</td>
</tr>
<tr>
<td>36</td>
<td>Chairman cum Managing Director</td>
<td>Tripura State Elexy Corporation Ltd. Vidyut Bhawan, North Banamalipur, Agartala-799001, Tripura</td>
</tr>
<tr>
<td>37</td>
<td>Managing Director</td>
<td>Paschimanchal Vidyut Vitrans Nigam Ltd. Victoria Park Meerut - 250 001.</td>
</tr>
<tr>
<td>38</td>
<td>Managing Director</td>
<td>Madhyanchal Vidyut Vitrans Nigam Ltd. 4-A, Gokhle Marg, Lucknow - 226 001.</td>
</tr>
<tr>
<td>39</td>
<td>Managing Director</td>
<td>Kanpur Electric Supply Co. (KESCO) 14/71, Civil Lines Kanpur</td>
</tr>
<tr>
<td>40</td>
<td>Managing Director</td>
<td>Purvanchal Vidyut Vitrans Nigam Ltd. Hydel Colony, Bhikhari Pur, Post DLW, Varanasi-221 004.</td>
</tr>
<tr>
<td>No.</td>
<td>Name and Title</td>
<td>Address</td>
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<tr>
<td>41</td>
<td>Managing Director</td>
<td>Dakshinanchal Vidyut Vitrak Nigam Ltd. 220 K.V. Vidyut Sub Station</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mathura Agra By Pass Road, Sikandra, AGRA-282 007.</td>
</tr>
<tr>
<td>42</td>
<td>Managing Director</td>
<td>Uttarachand Power Corporation Nigam, Uirja Bhawan, Kanwali Road,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dehradun- 248 001.</td>
</tr>
<tr>
<td>43</td>
<td>Chairman and Managing Director</td>
<td>West Bengal State Eleyct Dstbn. Co. Ltd. Vidyut Bhavan 7th Floor, A-Block,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Salt Lake City, Kolkata-700091.</td>
</tr>
<tr>
<td>44</td>
<td>Managing Director</td>
<td>Durgapur Projects Ltd. Administrative Building Durgapur-713 201</td>
</tr>
<tr>
<td></td>
<td></td>
<td>District- Burdwan, West Bengal</td>
</tr>
<tr>
<td>45</td>
<td>Secretary (Power)</td>
<td>Power &amp; Electricity Deptt. Govt. of Mizoram, New Secretariat, Alzwal,</td>
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<td></td>
<td></td>
<td>Mizoram-796001</td>
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<tr>
<td>46</td>
<td>Commissioner &amp; Secretary (Power)</td>
<td>Govt. of Arunachal Pradesh Jal Vidyut Bhawan, Dist. Papumpare</td>
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<td>Itanagar-791111</td>
</tr>
<tr>
<td>47</td>
<td>Chairman and Managing Director</td>
<td>Meghalaya Power Distribution Corporation Ltd. (MePDCL) Lum Jingphal,</td>
</tr>
<tr>
<td></td>
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<td>Short Round Road, Shillong – 793 001.</td>
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<tr>
<td>48</td>
<td>Executive Director (Tech),</td>
<td>Manipur State Power Dist. Co. Ltd. 3rd Floor, New Directorate Building</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Near Hotel Imphal), North AOC, Distt. Imphal-East, Manipur-795 001</td>
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<tr>
<td>49</td>
<td>Commissioner &amp; Secretary (Power)</td>
<td>Govt. of Nagaland, Deptt. of Power, Kohima-797 004.</td>
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<tr>
<td>50</td>
<td>Secretary (Power)</td>
<td>Govt. of Goa, Secretariat, Porvorim, Goa-403 521.</td>
</tr>
<tr>
<td>51</td>
<td>Secretary (Power), Chief Secretariat,</td>
<td>Govt. of Puducherry Goubert Avenue, Puducherry-605001</td>
</tr>
<tr>
<td>52</td>
<td>CMD,</td>
<td>Odisha Power Transmission Power Corp. Ltd. Janpath, Bhubaneswar,</td>
</tr>
<tr>
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<td></td>
<td>Odisha-751001</td>
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<tr>
<td>53</td>
<td>Superintending Engineer</td>
<td>Andaman &amp; Nicobar Administration Office of the Superintending Engineer</td>
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<tr>
<td></td>
<td></td>
<td>Electricity Department Port Blair — 744 101</td>
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