



**UTTAR HARYANA BIJLI VITRAN NIGAM LIMITED**

(A Government of Haryana Undertaking)

Registered Office: C-16, Vidyut Sadan, Sector-6, Panchkula, Haryana

Office of Chief General Manager/PD&C, UHBVN, Panchkula

Ph No.: 0172-2570431, 3019135, 3019136 Fax No.: 0172-2578469

To

Ms. Radhika Jha,  
Executive Director/IPDS,  
Power Finance Corporation Ltd.  
"URJANIDHI", 1, Barakhamba Lane,  
Connaught Place, New Delhi-110001

Memo No.: Ch-177/XEN/DD-I/F-276/Vol-I  
Dated: 18/12/2015

**Subject: Letter of Intent (LoI) for appointment of agency for consulting services for project management, preparation and finalization of NIT till award & preparation of DPR under IPDS scheme for DHBVN & UHBVN.**

Enclosed please find herewith a copy of Letter of Intent (LoI) placed on M/s Electrical Research & Development Association (ERDA) vide memo no. Ch-24/RFP-13/IPDS/2015/P&D dated 28.11.2015 for appointment of Project Management Agency (PMA) for IPDS project in UHBVN for your ready reference please.

DA/As above

**Chief General Manager/PD&C,  
UHBVN, Panchkula.**



DAKSHIN HARYANA BIJLI VITRAN NIGAM  
Chief Engineer / PD&C  
Vidyut Sadan, Vidyut Nagar, Hisar  
Ph. 01662 – 223187 FAX: 01662 – 223181  
E-mail : cepdcdhbvn@gmail.com

To

Sh. Shailesh Modi  
Dy. Manager & Head of Section,  
(Power System Cell),  
Electrical Research & Development Association,  
ERDA Road, G.I.D.C., Maharpura-390010,  
Vadadara, Gujarat (India)

Email: [shailesh.modi@erda.org](mailto:shailesh.modi@erda.org)

**URGENT:- BY SPEED  
POST**

Memo no. Ch-24/RFP-13/IPDS/2015/P&D

Dated: 28.11.2015

**Subject:- Letter of Intent (LOI) for Appointment of Agency for Consultancy Services for Project Management, Preparation and finalization of NIT till award & Preparation of DPR under the scheme of IPDS for DHBVN & UHBVN against RFP no. RFP/13/RE-IPDS/2015.**

This is with reference to your bid submitted against subject cited RFP and your negotiated price submitted, vide your letter no. NIL dated 17.11.2015, during HPPC (Nigam) meeting held on dated 17.11.2015 at Shakti Bhawan, Panchkula.

In this context, it is intimated that the DHBVN has Decided to engage your esteemed firm as agency for consultancy services for project management, preparation and finalization of NIT till award & preparation of DPRs under the scheme of IPDS for DHBVN & UHBVN against RFP No. RFP/13/RE-IPDS/2015.

It is further added that the scope of work includes (but not limited upto) following key activities:-

- Assisting Haryana Discoms in Preparation & formulation of Detailed Project Report (DPR) based on the Need Assessment Documents (NAD)
- Bid process management
- Project monitoring
- Quality Monitoring
- MIS & Web Portal updation
- Coordination with Nodal Agency/MoP and any other works as may be required to achieve the objectives of the scheme



- Identification of the potential areas and preparation of the blue print for the capacity addition through Renewal Energy (RE) and Demand Side Management (DSM) and suggesting a roadmap to Haryana Discoms for exploring the possibilities of RE & DSM project implementation besides Solar Based Roof Top projects.

The charges of consultancy services for project management, preparation and finalization of NIT till award & preparation of DPRs for DHBVN & UHBVN would be 0.8% (Zero Point Eight percent only) of project execution cost plus applicable taxes.


You are requested to deploy the dedicated team comprising man power as per clause no. 3 of section-IV (Qualification Requirements) of bid document at head quarter of each DISCOM (i.e. at Hisar and Panchkula for DHBVN and UHBVN respectively) within 7 days from the date of issuance of this LOI.

The detailed work order and contract agreement will be issued & executed separately by respective Discom (i.e DHBVN and UHBVN).

You are further requested to deposit security of amount Rs 28,37,768/- (Rupees Twenty Eight Lacs Thirty Seven Thousand Seven Hundred Sixty Eight only) for DHBVN and Rs. 7,22,266/- (Rupees Seven Lacs Twenty Two Thousand Two Hundred Sixty Six only) for UHBVN in form of Bank Guarantee from Nationalized/scheduled Bank on non-judicial stamp papers of Rs. 100/- on the prescribed format addressed to the CE/PD & C, DHBVN Hisar and CGM/PD & C, UHBVN, Panchkula respectively for faithful execution of contract within 15 days from issue of the this letter.

Your irrevocable acceptance to this LOI shall be submitted to this office within 7 days from issuance of this LOI failing which this LOI will be considered as irrevocably accepted by you.

This is for your information and further necessary action at your end please.

  
Chief Engineer/PD&C,  
DHBVN Hisar

CC to:-

1. SPS to ACS/Power, Panchkula for kind information of Learned ACS/Power please.
2. SPS to MD/UHBVN, Panchkula for kind information of worthy MD/UHBVN please.
3. SPS to MD/DHBVN, Hisar for kind information of worthy MD/DHBVN please.
4. SPS to Director/Projects, DHBVN Hisar for kind information of Director/Projects please.
5. SPS to Director/Operations, DHBVN Hisar for kind information of Director/Operations please.



6. SPS to Director/Projects, UHBVN Panchhkula for kind information of Director/Projects please.
7. SPS to Director/Operations, UHBVN Panchhkula for kind information of Director/Operations please.
8. Chief Engineer/PD&C, UHBVN Panchkula for information and further necessary action at their end please.
9. Chief Engineer/OP, DHBVN Hisar/Delhi.
10. Chief Engineer/OP, UHBVN Rohtak/Panchkula.
11. Chief Engineer/MM, DHBVN Hisar.
12. Chief Engineer/MM, UHBVN Panchkula.
13. Chief Engineer/Commercial, DHBVN Hisar.
14. Chief Engineer/ Commercial, UHBVN Panchkula.
15. SE/P&D, UHBVN Panchkula.
16. FA/HQ, DHBVN Hisar.
17. FA/HQ, UHBVN Panchkula.
18. FA/PD&C, DHBVN Hisar.
19. FA/PD&C, UHBVN Panchkula.